

University of San Diego

Digital USD

Copley Library Brochures

Copley Library

10-2023

Faculty Services 2023-2024

Copley Library

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Welcome to Copley Library!

Copley Library
Resources by the
Numbers

500,000
Book Volumes

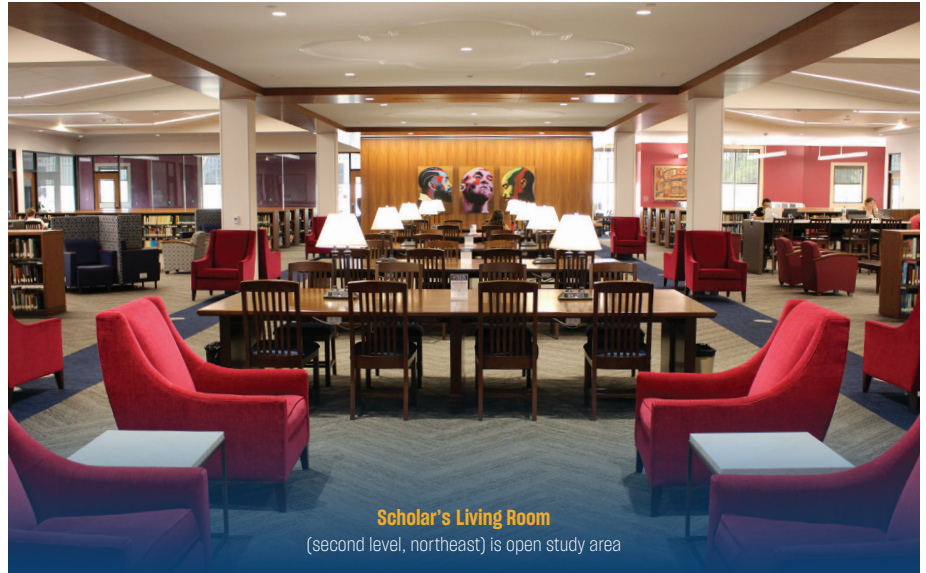
327,000
eBooks

75,000
eJournals

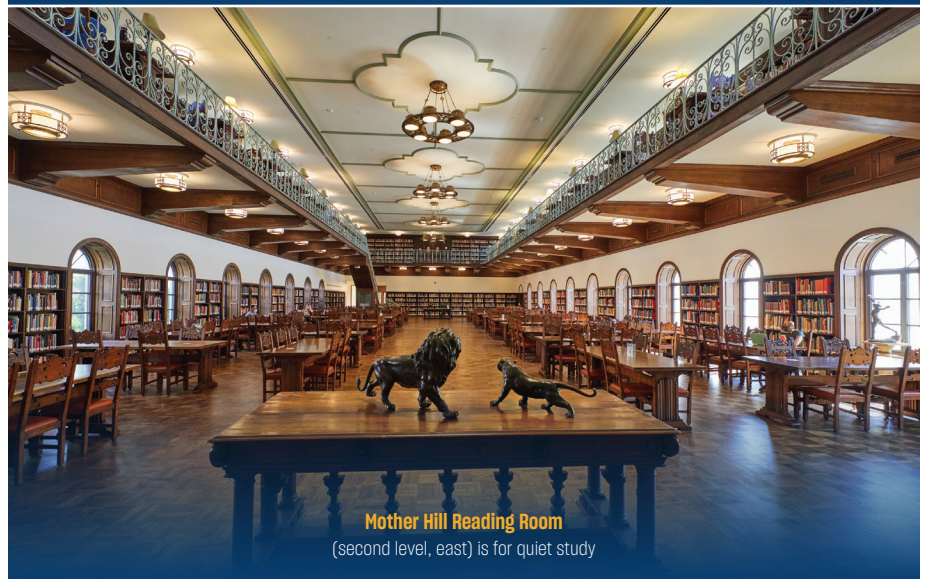
64,000
Onsite and Streaming
Media Items

220+
Database A-Z Links

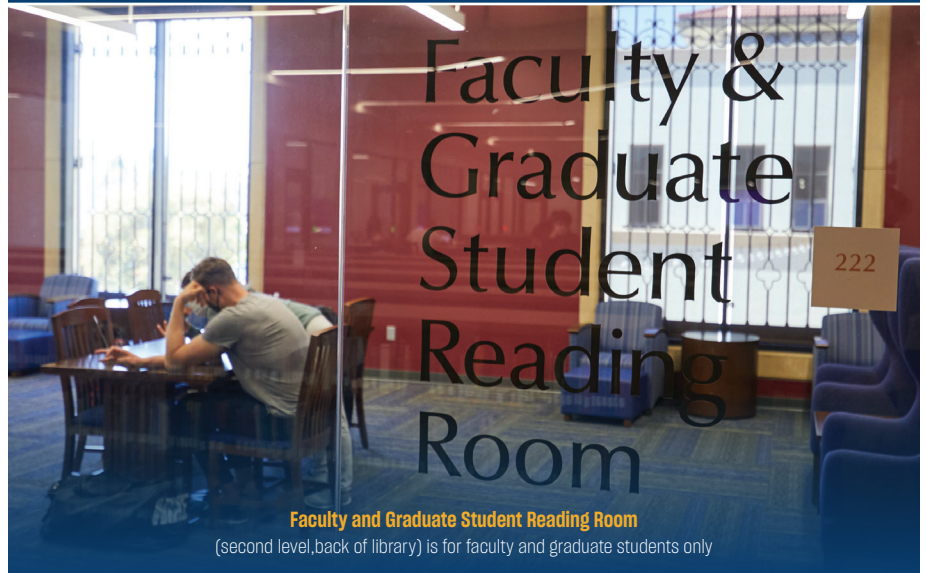
For more information
about library resources,
services, and policies:
www.sandiego.edu/library



Scholar's Living Room
(second level, northeast) is open study area



Mother Hill Reading Room
(second level, east) is for quiet study



Faculty and Graduate Student Reading Room
(second level, back of library) is for faculty and graduate students only



Mother Hill
Reading Room

222

Library Resources and Spaces

Use Library Resources

Electronic Resources

- Search the Library Catalog at sandiego.edu/library.
- Login off campus with your USDOne credentials to use the library's electronic resources.
- Find a database using Databases A-Z at libguides.sandiego.edu/az.
- Find journals using Journal Title A-Z List at libguides.sandiego.edu/all-journals.

Print Resources

- Browse our onsite book collection.
- Request a title for pick-up at the Access Services counter using the "Request It" button in the Library Catalog.
- Enjoy four-month loan periods and two renewals.
- Have a research/graduate assistant to pick up your materials by filling out our proxy form at sandiego.edu/library/documents/proxy-form.pdf.

Use Library Spaces

Faculty and Graduate Student Reading Room

Located in the back of the library on the second floor. Swipe your USD ID at the Reading Room door.

- For faculty and graduate student use only. No reservation required.
- Lockers available to store your belongings.
- The Center for Education Excellence (CEE) pedagogical library is available in the Reading Room for your perusal and checkout.

Seminar Rooms

Reserve one of three seminar rooms for group activities at <https://libcal.sandiego.edu/spaces?lid=reservation>.

Journals Reading Room

Located in the front of the library to the left when you enter the lobby.

- Find a spot in the Journals Reading Room to read a current journal.
- Browse over 100 journals and magazines in print, including popular titles such as *The New Yorker*, *Nature*, and *The Chronicle of Higher Education*.

For help using library resources or spaces, contact the Access Services Desk at (619) 260-4799 or clcirc@sandiego.edu or reach out to Christopher Marcum at (619) 260-2362 or cmarcum@sandiego.edu.

University Archives and Special Collections

Schedule a consultation, class visit or instruction in University Archives or Special Collections to use archival, rare and unique materials collected, arranged, and preserved for USD for teaching, learning, and research.

<https://www.sandiego.edu/library/special-collections/>

Schedule a visit by reaching out to Diane Maher at (619) 260-6957 or spcoll@sandiego.edu.





Instructional Support

Request Course Materials

Course Reserves

Add required and optional course materials (articles, book chapters, ebooks, etc.) for your students:

- Physical reserves can be borrowed by students at the Access Services Desk (loan periods from 2 hours to 3 days).
- Electronic Reserves (ARES) are available for 24/7 access from any computer.
 - All PDF files in ARES are converted for Optical Character Recognition (OCR), allowing compatibility with assistive technologies such as screen readers.

For help with course reserves, contact Leslie Hovland at (619) 260-5973 or Alex Moran at (619) 260-2364 or email reserves@sandiego.edu.

Open Educational Resources (OER)

OER are teaching, learning, and research resources that reside in the public domain have been released under an intellectual property license that permits their free use and re-purposing by others.

- Open textbooks, the most common OER, have been adopted widely by colleges and universities both nationwide and globally.
- Copley Library can help you adopt an OER for your class!
- This guide can help you learn more: <https://libguides.sandiego.edu/oer>

e-Textbooks

BibliU is an e-textbook platform that provides online access to a number of popular and cost-prohibitive textbooks on a first-come, first-serve basis for USD undergraduate students.

- The platform is funded by the USD Associated Student Government (ASG) with administrative support from Copley Library.
- Review current textbook titles and send a request to ASG to have your textbook added at: <https://libguides.sandiego.edu/BibliU>

For more information about OER or e-Textbooks, contact Regina Gong at (619) 260-4176 or email rgong@sandiego.edu.

Request Library Instruction

Information Literacy

Contact your subject specialist to provide instruction to your class on library databases, library research, and other related resources students may need to complete your assignments.

<https://www.sandiego.edu/library/services/library-instruction.php>

Research Guides & Tutorials

Online guides prepared by Copley librarians to help you and your students with research are available at <https://libguides.sandiego.edu>

Blackboard and Canvas Support

Get help from your subject specialist to identify permalinks to articles to add to Blackboard or Canvas to avoid copyright concerns from uploading PDFs.

Library Workshops

The library offers several types of workshops each semester for faculty and students:

- Faculty topics – author rights, open access, specialized resources, etc.
- For your students – library orientation and tours, citation, plagiarism, and more!
- Contact your subject specialist to request a specialized workshop.

For a complete listing, see www.sandiego.edu/library/workshops.

Research and Scholarship Support

Get Research Assistance

Ask a Librarian: <https://libanswers.sandiego.edu>

- Chat live with a librarian 24/7.
- Submit a question via online form, email, or text message.
- Search our online FAQ for answers
- Visit our Research Assistance desk located on the lower level of the Library or call (619) 260-4765 during regular desk hours.
- Schedule a research consultation appointment with your subject specialist at <https://libguides.sandiego.edu/specialists>

Get Research Materials

Copley Library website

Search for articles, books, eBooks, media and more at www.sandiego.edu/library

Copley Library Access Services counter

Pick up holds and checkout books at our main counter on Copley's lower level

San Diego Circuit

USD Libraries partners with UCSD, SDSU, San Diego County and San Diego Public Libraries for print book resource-sharing through the Circuit catalog (<https://circuit.sdsu.edu/>).

- Delivery to Copley Library typically within 24 hours Monday through Friday.
- Email notification for you to pick up the book for a 28-day check out with two renewals.
- Books not checked out within 7 days are returned to the lending library.

Interlibrary Loan (ILL)

Use our ILL interface (ILLIAD) on the Copley Library website to request items not available at USD or in the San Diego Circuit.

- Articles and book chapters delivered as PDFs to your ILLIAD account.
- Notification via email to pick up print book requests.
- No borrowing costs to you for the first 25 invoiced items.

GetItNow

For emergency document delivery on weekends and holidays when the library is closed.

- Request up to four full-text articles per semester via the Library's homepage.
- Delivery as quick as 5-10 minutes with copyright clearance assurance.

For help with document delivery or requesting research materials, contact Alex Moran at (619) 260-2364 or email clill@sandiego.edu.

Publish with Copley

Digital USD (digital.sandiego.edu)

Showcase your scholarship worldwide through USD's institutional repository.

- Preserve your research and track downloads of your work
- Find USD archival materials

For more information about how Copley can help you publish your research, contact Amanda Makula at amakula@sandiego.edu or digital@sandiego.edu.

Open Access Publishing

Copley participates in memberships or has agreements with several vendors that provide open access publishing avenues with reduced or waived Article Processing Charges (APCs).

For more information about Copley's open access agreements, contact Amy Pham at (619) 260-7724 or abpham@sandiego.edu.



Learn more about Copley Library faculty resources at:
<https://www.sandiego.edu/library/faculty.php>



COPLEY LIBRARY

5998 Alcalá Park
San Diego, CA 92110-2492
(619) 260-4799
Email: copley@sandiego.edu
www.sandiego.edu/library

HOURS:

Monday-Thursday: 7 am-2 am | Friday: 7 am-6 pm
Saturday: 9 am-9 pm | Sunday: noon- 2 am

(Check the website for updates including breaks and holidays.)

Meet Your Subject Specialist

THEY CAN:

- Order books, streaming media, and other library resources at <https://sandiego.libwizard.com/f/materials>
- Track down a book or article
- Provide a research consultation
- Assist you with copyright questions
- Help you with other library services



SUBJECT AREA	LIBRARIAN	PHONE	EMAIL
Philosophy, Theology & Religious Studies, Ministry, Franciscan School of Theology	Martha Adkins	(619) 260-2950	marthaa@sandiego.edu
Biology, Chemistry, Environmental and Ocean Sciences, Math, Physics, Computer Science, and Engineering	Amy Besnoy	(619) 260-2368	abesnoy@sandiego.edu
Business	Jennifer Bidwell	(619) 260-2380	jbidwell@sandiego.edu
Communication, English, French, Film Studies, and Theatre	Hugh Burkhart	(619) 260-2366	hburkhart@sandiego.edu
Counseling, Education, Leadership Studies, Learning & Teaching, Marriage & Family Therapy, ROTC, Professional and Continuing Education (PCE)	V Dozier	(619) 260-4695	vdozier@sandiego.edu
Anthropology, Criminal Justice, Psychology, Sociology, and Sports & Recreation	Michael Epstein	(619) 260-2360	epstein@sandiego.edu
Architecture, Art History, Visual Arts, Center for Educational Excellence (CEE)	Millie Fullmer	(619) 260-2336	mfullmer@sandiego.edu
Ethnic Studies	Amanda Makula	(619) 260-6850	amakula@sandiego.edu
History	Christopher Marcum	(619) 260-2362	cmarcum@sandiego.edu
Nursing	Karen O'Grady	(619) 260-4694	kogrady@sandiego.edu
Spanish, Italian, Latin American Studies, Medieval and Renaissance Studies, and Peace Studies	Alma Ortega	(619) 260-2259	alma@sandiego.edu
Women's & Gender Studies	Amy Pham	(619) 260-7724	abpham@sandiego.edu
Political Science, International Relations, and German	Steve Staninger	(619) 260-6812	sstan@sandiego.edu
Music	Laura Turner	(619) 260-2365	lauraturner@sandiego.edu