

2017

Guide to the Student Affairs records

Thomas Burke

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Guide to the Student Affairs records

Overview of the Collection

- Title:** Student Affairs records
- Dates:** 1973-2001
- Creator:** University of San Diego Office of Student Affairs
- Quantity:** 1 box (1 linear foot)
- Summary:** The majority of these records include student survey information conducted between 1983 and 1997. These surveys were primarily conducted by the Higher Education Research Institute on University of San Diego students. Also included are Vice President for Student Affairs, Thomas Burke's, records from committees on which he served including the Assessment, Athletics, and Student Affairs committees.
- Identification:** USDA_2008_009
- Language:** English
- Repository:** [University of San Diego, Archives and Special Collections](#)
Copley Library
5998 Alcalá Park
San Diego, CA 92110
Telephone: 619-260-2730
spcoll@sandiego.edu
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Historical Note

Student Affairs at the University of San Diego functions to create a "vibrant and active co-curricular learning experience" working collaboratively with Academic Affairs to support student learning and professional development in all areas. Prior to the merger of the San Diego College for Men and College for Women, student affairs functions were conducted by faculty and administration as needed. A formal department arose in Fall 1971 when the schools merged and one Office of the Dean of Students was created. This office focused on supervising and training resident

assistants who supported students living on campus, as well as supporting students' extracurricular activities including athletics, student organizations and student government.

The division of Student Affairs continues to oversee all aspects of student life including housing, Greek life, student organizations, campus recreation, student wellness, and many other areas of campus programs and activities.

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Scope and Content Note

The majority of these records were gathered by Thomas Burke. Burke worked at the University of San Diego for 28 years beginning in 1973, as the Dean of Students and as the Vice President for Student Affairs. He was instrumental in building the Student Affairs division, as well as in building the athletics department. These records primarily contain surveys conducted about the student experience. Surveys conducted by the Higher Education Research Institute document incoming and outgoing students' perspectives on their overall education at the University of San Diego, as well as student demographic information, plans while at USD and plans for their future. These records also document Thomas Burke's involvement on the Assessment Committee, the Athletics Committee of the Board of Trustees, and the Student Affairs Committee of the Board of Trustees.

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Arrangement

These records are arranged alphabetically into one series of Administrative records.

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Restrictions

These records are open for research.

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Related Material

See the Thomas Cosgrove papers for additional Student Affairs records.

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Index Terms

This collection is indexed under the following headings in the online catalog. Researchers desiring materials about related topics, persons, or places should search the catalog using these headings.

Burke, Thomas
Higher Education Research Institute (Los Angeles, Calif.)
University of San Diego
San Diego (Calif.)
administration of students
student life
students' attitudes

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Administrative Information

Preferred citation

[Folder Title], Box # Folder #, Office of Student Affairs records, Copley Library, University of San Diego, Archives and Special Collections.

Processing Information

Initial processing of this collection was conducted by Tessie Camina in 2008. Further processing was conducted by Ashley Toutain in 2017.

Original order/provenance of these records is unknown. Examination of these records suggests that they were collected by Thomas Burke who served as University of San Diego Dean of Students and Vice President of Student Affairs for 28 years.

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Detailed Description of the Collection

Series I: Administrative Records, 1973-2001

Box Folder

1	1	ACE (American Council on Education) / UCLA (University of California Los Angeles) Entering Freshmen and Transfer Study, 1996
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[Summary and report on the ACE/UCLA Entering Freshman and Transfer Study for 1992 through 1995 compiled by the University of San Diego Office of Institutional Research.]

- 2 Assessment Information, 1993-1995
- 3 Assessment Committee Meeting Minutes, 1994-1997
- 4 Assessment Proposals, 1994-1995
- 5 Assessment Committee Report, 1994-1995
- 6 Board of Trustees Athletics Committee Meeting Minutes, 1980-1987
- 7-9 Board of Trustees Athletics Committee Meeting Minutes, 1989-2001
- 10 Board of Trustees Student Affairs Committee Meeting Minutes, 1984-1992
- 11 Board of Trustees Student Affairs Committee, 1973-1983
- 12 College Freshmen Consortium Report, 1994
- 13 College Freshmen Survey, 1990, 1992
- 14 College Freshmen and Transfers Survey, 1985, 1986
- 15 College Student Survey, 1993-1994
- 16-17 College Student Survey, 1996-1997
- 18 College Student Survey Special ACCU Run, 1994
- 19 College Student Survey, 1983, 1990-1994
- 20 Comparative Data for the 1994 Senior Survey, 1994
- 21 Exit Survey Report "Leaving USD: Fall 1981 through Fall 1994", 1995
- 22 Graduation Survey, 1988, 1991-1993, 1996
- 23 San Diego Human Dignity Ordinance, 1989-1990
- 24 School of Business Administration Ethics Course, 1996
- 25 Student Behavior Code, 1999
- 26 Student Code of Rights and Responsibilities (Old Versions), 1970, 1990
- 27 Student Code of Rights and Responsibilities Draft, 1988
- 28 Student Outcome Assessment, 1995
- 29 Student Affairs 1992: How Things Are and Are Becoming, 1992
[Essays for NASPA (National Association of Student Personnel Administrators) Western Regional Conference held in San Diego.]