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Construction is just over 50 percent complete on the new 45,380 square foot bookstore/academic building located behind Guadalupe Hall.

Campus Briefs

Christmas Round Up

Catch the Christmas spirit and join your fellow employees at the various holiday happenings around campus:

President's Holiday Reception

President Author E. Hughes and his wife, Marge, invite all employees to a holiday celebration on Thursday, Dec. 12 from 2 to 5 p.m. in the Hahn University Center Forum.

Campus Ministry Giving Tree

You can help make Christmas a joyous occasion for some of San Diego's disadvantaged children by participating in Campus Ministry's Christmas gift collection. Please label the gift, including what the gift is and the appropriate age and gender of the child, and place it under the Christmas tree in the Hahn University Center. For more information call Sr. Carlotta DiLorenzo, CSJ at ext. 4485.

Advent Mass

Join the Campus Ministry staff for the Dec. 8 Advent Christmas

Mass at 7 p.m. in the Hahn University Center Forum. Mass will be followed by the lighting and blessing of the Christmas tree. There will be punch and cookies following the Mass. For more information call Sr. DiLorenzo at ext. 4485.

La Pastorela Comes to Alcalá Park

For the first time ever, "La Pastorela" (Nativity Play), a cultural tradition for Latinos around the world, will come to USD Dec. 6, 7, 8 and 9 at 6 p.m. in the Sacred Heart Hall Patio. Maria Martinez-Cosio, director of community relations, joined forces with the Mexican Consulate in San Diego and "El Puro Teatro" Company to bring the colorful play to USD.

Children under 10 are free, so bring the family for an enjoyable night. Tickets are \$5 and are available at the USD Box Office located in the Hahn University Center. For more information call Martinez-Cosio at ext. 4659.

Check inside calendar for additional Christmas events.

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VIEW

University
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San Diego

Employee Newsletter

December 1991
Vol. 8, No. 6

New Hires, Promotions

Welcome to the following employees who recently joined the USD community:

Jessie Carduner, library assistant, Pardee Legal Research Center; **Dennis C. Cole**, clerical assistant, Pardee Legal Research Center; **Kenneth E. Daugherty**, clerk, Mail Center; **Pablo F. Del Real**, library assistant, Pardee Legal Research Center; **Oscar Flores**, cook, Banquets and Catering; **Kevin E. Galbraith**, media assistant, Media Center; **Grace Y. Holguin**, data processing clerk, Financial Aid; **Magdalene Jacobs**, cashier, Controller; **Donna P. Mills**, bindery operator, Print Shop; **Jonathan W. Montgomery**, data processing clerk, Development; **Maria E. Nelson**, data processing assistant, Financial Aid; **Lynn C. Pontecorvo**, duplicator operator, Print Shop; **Eugene G. Silva**, custodian, Hahn University Center; **Stella M. Vandegrift**, administrative secretary, Public Relations; **Yolanda J. Veazey**, administrative secretary, Provost; **Donald J. Wroncy**, building maintenance mechanic, Building Maintenance; **Marion M. Zerull**, program assistant, Lawyers Assistant Program.

Congratulations to the following employees who recently earned a promotion:

Brigid A. Bennett, from faculty secretary B to faculty secretary C, Law School Administration; **Jon E. Hyde**, from media assistant A to media assistant C, Media Center; **Jill L. Meade**, from clerical assistant B, Law School Graduate Program, to administrative secretary A, Manchester Family Child Development Center; **Edwina I. Villanueva**, from clerical assistant to supervisor, Accounts Payable; **Sally D. Weegar**, from clerk to clerk B, Naval ROTC; **Jacquelyn L. White**, from administrative secretary A to administrative secretary B, Grants and Contracts; **Phyllis Whitehorse**, from clerical assistant A to clerical assistant B, Accounts Payable.

SUNDAY

Through December 20

Art exhibit.

"Second Spring." Paintings and sculptures by 10 contemporary Chinese artists. Open weekdays 12:30-5:30 p.m., Founders Gallery. Free. Ext. 4216.

8

Mass.

Advent Christmas Mass and blessing and lighting of campus Christmas tree. Sponsored by Campus Ministry. 7 p.m., Hahn University Center Forum. Ext. 4485.



MONDAY

2

Tennis.

14th annual San Diego All-College Tennis Tournament. Continues through Dec. 8. Weekday matches begin at 1 p.m., west courts. Free. Ext. 8889.

Workshop.

"Infancy Narratives and Advent Preparations." Fr. Raymond Brown. Sponsored by Manchester Conference Center. Continues through Dec. 5. 7-9 p.m., Manchester Auditorium. Fee. Ext. 4817.

THURSDAY



Wednesday

11

Quality Issues Briefing.

"Quality Plan Deployment." Sponsored by USD and SDSU's Institute for Quality and Productivity. 7:30-9:30 a.m., Manchester Executive Conference Center. Fee. Ext. 4644.

Quality Issues Briefing.

"Suggestion Programs." Sponsored by USD and SDSU's Institute for Quality and Productivity. 7:30-9:30 a.m., Manchester Executive Conference Center. Fee. Ext. 4644.

Mini-Management Series.

"Managing Diversity." Kathleen Chin, EE/AAP supervisor, General Dynamics. Co-sponsored by USD Corporate Relations and Continuing Education. 6-9 p.m., Manchester Executive Conference Center. Fee. Ext. 4644.

USD Orchestra Concert.

Dr. Henry Kolar, director. 8 p.m., Shiley Theatre. Fee. 260-4600, ext. 4486.

Basketball

Men's team vs. Cal State, Hayward. 7:30 p.m., Sports Center. Fee. Ext. 4803.

Coming Up December 2-15

THURSDAY

12

Celebration.

In honor of Our Lady of Guadalupe, bilingual. Sponsored by Campus Ministry. 12:15 p.m., Founders Chapel. Free. Ext. 4485.

Holiday Reception.

President Author E. Hughes host. 2-5 p.m., Hahn University Center Forum. Ext. 4537.

Alumni Mass.

Presentation of Bishop Buddy Award. 7:30 p.m., Founders Chapel. Ext. 4819.



FRIDAY

6

Business Update Series.

"Managing Innovation: Tight Rope Management." Dr. William Soukup, associate professor of management. Continental breakfast 7:30 a.m., seminar 8 a.m., Manchester Executive Conference Center. \$15. Ext. 4644.

Nativity play.

"The Child of the Star." El Puro Teatro company. Sponsored by USD and the Mexican consulate in San Diego. Continues through Monday, Dec. 9. 6 p.m., Sacred Heart Hall Patio. Fee. Ext. 4659.

Opera workshop.

"Babes in Toyland." Directed by Jack Lasher. Reception/performance Friday, 7 p.m., \$5; dinner theater/performance Saturday, 6:30 p.m., \$17.50. Salomon Lecture Hall. Ext. 4425.

13

Business Update Series.

"Values and Ethics in Corporate America: High Ideals and the Bottom Line." Dr. Robert O'Neil, professor of economics. 7:30 a.m., Manchester Executive Conference Center. \$15. 260-4644.

Christmas concert.

USD Community Choir and USD's Choral Scholars, The New Tradition. Repeated Saturday, Dec. 14. 8 p.m., Founders Chapel. Fee. 260-4600, ext. 4486.

SATURDAY

7

Conference.

"Une Pharmacie dans notre Cerveau." Dr. Roger Guillemain speaking in French. Sponsored by L'-Alliance Francaise of San Diego. Reception follows. 2 p.m., Manchester Executive Conference Center. Fee. Ext. 4441.

14

Men's and Women's crew.

Head of the Torero regatta. 7 a.m., Mission Bay. Free. Ext. 4803.

SEA News

We need you! Staff Employee Association representatives are needed in the following buildings; Olin Hall, Manchester Executive Conference Center, Copley Library and Camino Hall. Don't miss the SEA open house at the Dec. 18th board meeting in Serra Hall conference room. Come for cake and punch. Bring a gift, food or donation for a needy staff family. Call you area rep or **Carolyn Costanzo**, ext. 4514.

Passages

Retired

Myra Amerson, chief operator, Telecommunications, after 23 years, in October.

Pat Orbits, supervisor, Accounts Payable, after 23 years, in November.

Classifieds

For Sale. Singer sewing machine. 13 special-stitch capability. \$150. Sharp portable electronic typewriter. Both are in excellent condition. \$75. Call Ronnie at 679-9690.

Faculty/Staff Dining Room

Menu

(A soup of the day, vegetable and assorted desserts are also available. Menu subject to change.)

Monday, Dec. 2

Hawaiian Ham, Sloppy Joe

Tuesday, Dec. 3

Hot Dogs Bar, Broccoli Quiche

Wednesday, Dec. 4

BBQ Short Ribs, Red Snapper

Thursday, Dec. 5

Stir Fried Shrimp, Orange Spiced Pork Chops

Friday, Dec. 6

Baked Cod, Almond Turkey Bake

Monday, Dec. 9

Beef Machaca, Chicken Burritos

Tuesday, Dec. 10

Roast Beef, Chicken Pot Pie

Wednesday, Dec. 11

Meat Loaf, Cornish Game Hen

Thursday, Dec. 12

Italian Beef, Baked Cod

Friday, Dec. 13

Baked Chicken, Shepards Pie

Programa Para Mejorar Sus Habilidades

Translated by Esther Nissenson

Un día, el año pasado, **Rudy Spano**, director del departamento de comedores, estaba pensando en el program de enseñanza voluntario de USD.

"Me acuerdo que pensé lo admirable que era el estar ayudando a niños y adultos en la comunidad, pero me di cuenta lo mucho que podríamos ayudar a nuestra propia gente aquí en la comunidad de USD."

Spano fue con **Judy Rauner**, directora del departamento de recursos voluntarios, y le explico su idea, ella le platicó esa idea a su asistente, **Shawan Stewart**, que es la manejadora de los programas de enseñanza de recursos voluntarios.

El resultado de esas platicas fue la creación del "Program Para Mejorar Sus Habilidades," diseñado para ayduar a los empleos de USD a mejorar sus habilidades con el idioma Inglés.

Después de que Spano y **Dean Tom Burke**, vice presidente de student affairs, contribuyeron la cantidad de dinero necesario, Stewart lanso el programa en Agosto con 19 empleados del departamente de comedores. El programa consiste en dos partes — una clase que da Stewart los Martes y Jueves de 1:30-2:30 p.m., y un laboratorio de enseñanza, donde alumnos voluntarios ayudan a obtener sus metas personales a lose empleados, desde requisitos para obtener su diploma de high school hasta papeles para ciudadanía.

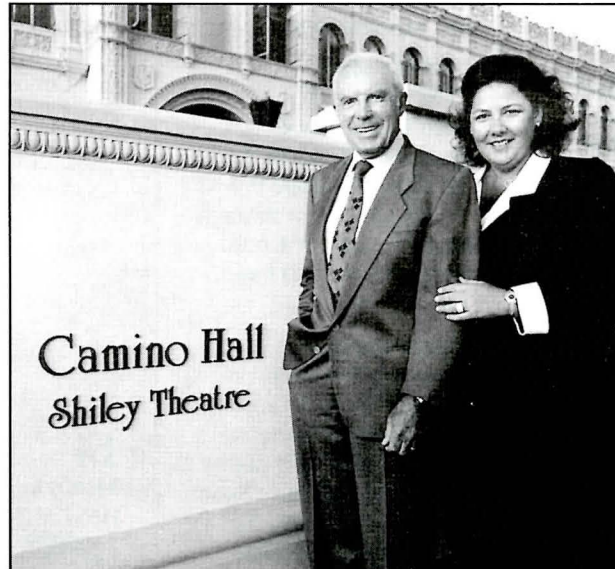
El programa se volvió mas famoso cuando Spano permitió que sus empleados atendieran esa clase durante su horas de trabajo. "Hay

tanto empleados que tienen familia que atender, y es muy pesado asistir a clases antes o después del trabajo," explica Stewart.

Esther Aquilar, empleado de comedores, madre sola de dos hijos, dice que agradece el hecho que la clase sea en horas de empleo, "si tuviera que tomar esa clase en Mesa College, tuviera que dejar solos a mis niños de noche. Esto es muy bueno, y la clase ayuda mucho."

Stewart y Spano cuentan y recuentan la historia de un empleado que recibió un certificado por completar las primeras 4 semanas del curso. "Llego agarrado de su certificado y dijo, "Rudy, ahora que tengo este certificado, voy a conseguir mejor trabajo," dijo Spano sonriendo.

Spano y Stewart esperan poder ofrecer este programa a través de la universidad. Para obtener mas información, llame a la extensión 8761.



Trustee **Darlene Shiley** and her husband, **Donald**, were honored Nov. 12 when the Camino Theatre was renamed the Shiley Theatre. The Shiley's have donated some \$1 million to USD's Master of Fine Arts program.



University of San Diego

Publications Office
Maher Hall
Room 274

Benefits Briefs

By **Vicki Coscia**
Maggie Davison

Good news! Prudential has notified USD that effective Jan. 1, 1992, Scripps Clinic Network, Scripps Clinic La Jolla, and additional Mercy physicians will be added as preferred providers to the PruNetwork medical plan.

Employee Assistance Program is available to all benefit-eligible employees and their dependents. Through this counseling-referral service, employees and their immediate families can get help for many types of problems, including emotional/stress, alcohol/drug, family, medical, legal, financial, occupational and marital/relationship. The first three counseling sessions are FREE. Reasonable fees may be charged for continued help. **Any contact with EAP is strictly confidential.**

CIGNA Personal Accident Insurance is group accident coverage for employees and their families. Coverage ranges from \$25,000 to \$400,00. The cost for employee coverage is \$.75 per \$25,000 per month. Premium payments are made through payroll deductions.

TIAA offers individual life insurance coverage through a 5-year renewable term policy of \$25,000 or more. Employee's deal directly with TIAA in the purchase of the policy and payment of premiums.

California Casualty offers home and auto insurance coverage. Payments can be made through transfers from checking or savings account.

Special discounts for eye examinations and purchase of glasses are offered to USD by the following companies:

Ophthalmology Groups:
Montgomery Eye Surgical and Medical Clinic-National City,
The Eye Institute of California-Coronado and Chula Vista.

Optometrist group: Group Vision Plan-La Jolla Village Square, Fashion Valley and University Towne Center.

Frames and Lenses: International Eyes-Chula Vista.