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Microcomputer Training Course at USD April 3

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MICROCOMPUTER TRAINING COURSE

AT USD APRIL 3

"Administrative Uses of Microcomputers," the second course of the University of San Diego series of microcomputer courses to train educators and administrators in the use of microcomputers, will be held on April 3, from 9:00 a.m. to 6:00 p.m. in room 209 DeSales Hall.

Tuition is \$50; for courses with extensive hands-on training, there is an additional laboratory fee of \$25. All courses in the series are offered for one Professional Development Unit, inservice education units that may be used for professional and salary advancement.

The series of microcomputer courses is co-sponsored by USD's School of Education and Continuing Education and advances from the basic course to more specialized educational uses, however, courses may be taken in any sequence. For information and registration, call 293-4585.

"Administrative Uses of Microcomputers" provides training in financial planning, student records, word-processing, testing, evaluation and enrichment. Participants will work with Apple II Plus; no prior experience is necessary. Training in system components, operation, and programming will be provided.

Courses continue throughout this spring (April 30, May 1, May 14-15) and in the summer, and educators may choose individual courses or design a personalized program of 10 courses.