

**PRE-SYMPOSIUM WORKSHOP:**

**Metadata for Digital Projects: An Overview of Practical Issues and Challenges**

*Instructor: Murtha Baca, PhD, Emerita Head of Digital Art History, Getty Research Institute, and adjunct professor, UCLA Department of Information Studies*

**AGENDA**

1:00	Introduction and goals for the workshop. Participants will introduce themselves and briefly describe the digital projects that they are planning or would like to do.
1:15	Instructor's presentation (with class discussion and questions): overview of metadata formats; "Deep Web" versus "Visible Web;" controlled vocabularies, "project-specific vocabularies," social tagging; issues of access and metadata sharing; steps for developing a metadata strategy; entity-relationship diagrams and "storyboards."
2:30	Break
2:45	Participants work on storyboards for their specific projects, possibly including a simple conceptual model, data model, or entity-relationship model.
3:15	Participants present their proposed projects and the instructor and class discuss them.
3:45	Lessons learned, final thoughts, wrap-up
4:00	Conclude

**SOURCES FOR INFORMATION ON METADATA AND CONTROLLED VOCABULARIES (ALL FREELY AVAILABLE ON THE WEB):**

Murtha Baca, ed., *Introduction to Metadata*, revised edition: <http://www.getty.edu/publications/intrometadata/>

Jenn Riley, *Understanding Metadata*: [https://groups.niso.org/apps/group\\_public/download.php/17446/Understanding%20Metadata.pdf](https://groups.niso.org/apps/group_public/download.php/17446/Understanding%20Metadata.pdf)

Patricia Harpring, *Introduction to Controlled Vocabularies*:

[http://www.getty.edu/research/publications/electronic\\_publications/intro\\_controlled\\_vocab/](http://www.getty.edu/research/publications/electronic_publications/intro_controlled_vocab/)