


2017

Guide to the Office of the Registrar records

University of San Diego Office of the Registrar

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Guide to the Office of the Registrar records

Overview of the Collection

| | |
|------------------------|---|
| Title: | Office of the Registrar records |
| Dates: | 1969-2002 |
| Creator: | University of San Diego Office of the Registrar |
| Quantity: | 1 box (1 linear foot) |
| Summary: | These records consist of the Higher Education General Information Survey (HEGIS) and Integrated Postsecondary Education Data System (IPEDS) reports for the University of San Diego. Information provided to comply with the Student Right to Know Act are also included. |
| Identification: | USDA_2009_006 |
| Language: | English |
| Repository: | University of San Diego, Archives and Special Collections Copley Library 5998 Alcalá Park San Diego, CA 92110 Telephone: 619-260-2730 spcoll@sandiego.edu |

Historical Note

The Office of the Registrar at the University of San Diego oversees the records of USD students and alumni. The office oversees course registration, transcript services, student graduation information and federal statistical reporting.

Federal reporting done by the Office of the Registrar included the Higher Education General Information Survey (HEGIS). HEGIS was administered by the US Department of Health, Education and Welfare until 1979 when the Department of Education was created. The HEGIS report included demographic data of enrolled students such as graduation rates, degree area, and financial aid

information. HEGIS was also associated with reporting conducted by the Coordinating Council for Higher Education and the California Postsecondary Education Commission which collected data on California institutions.

In 1986, HEGIS was phased out and replaced by the Integrated Postsecondary Education Data System (IPEDS). In 2002, the University of San Diego reporting for IPEDS transferred from the Office of the Registrar to the Office of Institutional Research.

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Scope and Content Note

The Office of the Registrar records contain reporting information for the Higher Education General Information Survey (HEGIS) and the Integrated Postsecondary Education Data System (IPEDS). These annual reports contain statistical totals for USD enrollment including student enrollment in each degree area, gender and ethnicity totals, freshman profiles, and graduation rates. Correspondence regarding report completion is included. Also among these materials are graduation rate data collected for the Student Right Know disclosures as well as a recruitment plan for Fall 2002.

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Arrangement

These records are arranged chronologically into two series:

[Series I. Higher Education General Information Survey \(HEGIS\) Reports](#)

[Series II. Integrated Postsecondary Education Data System \(IPEDS\) Reports](#)

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Restrictions

These records are open for research.

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Index Terms

This collection is indexed under the following headings in the online catalog. Researchers desiring materials about related topics, persons, or places should search the catalog using these headings.

California Postsecondary Education Commission
California. Coordinating Council for Higher Education
University of San Diego
San Diego (Calif.)
Integrated Postsecondary Education Data System
statistics

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Administrative Information

Preferred citation

[Folder Title], Box # Folder #, Office of the Registrar records, Copley Library, University of San Diego, Archives and Special Collections.

Processing Information

This collection was processed by Tessie Camina in 2009. Further processing was conducted by Ashley Toutain in 2017.

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Detailed Description of the Collection

Series I: Higher Education General Information Survey (HEGIS) Reports, 1969-1986

This series contains reporting information collected by the Registrar's Office for the Higher Education General Information Survey. Correspondence related to the HEGIS report is also included.

Box Folder

- | | | |
|---|---|-------------------------|
| 1 | 1 | HEGIS report, 1969-1970 |
| | 2 | HEGIS report, 1970 |
| | 3 | HEGIS report, 1971 |
| | 4 | HEGIS report, 1972 |
| | 5 | HEGIS report, 1973 |
| | 6 | HEGIS report, 1974 |
| | 7 | HEGIS report, 1975 |
| | 8 | HEGIS report, 1976 |
| | 9 | HEGIS report, 1977 |

- 10 HEGIS report, 1978
- 11 HEGIS report, 1979
- 12 HEGIS report, 1980
- 13 HEGIS report, 1981
- 14 HEGIS report, 1982
- 15 HEGIS report, 1983
- 16 HEGIS report, 1984
- 17 HEGIS report, 1985
- 18 HEGIS report, 1986

Series II: Integrated Postsecondary Education Data System (IPEDS) Reports, 1987-2002

This series contains reporting information collected by the Registrar's Office for the Integrated Postsecondary Education Data System report. Also included is information provided for the Student Right to Know Act which was enacted in 1990.

Box Folder

- 1 19 IPEDS report, 1987
- 20 IPEDS report, 1988
- 21 IPEDS report, 1989
- 22 IPEDS report, 1990
- 23 IPEDS report, 1991
- 24 IPEDS report, 1992-1993
[Includes Student Right to Know information.]
- 25 IPEDS report, 1993-1994
[Includes Student Right to Know information.]
- 26 IPEDS report, 1994
[Includes Student Right to Know information.]
- 27 IPEDS report, 1995
[Includes Student Right to Know information.]
- 28 IPEDS report, 1996
[Includes Student Right to Know information.]
- 29 IPEDS report, 1997-1998
[Includes Student Right to Know information.]
- 30 IPEDS report, 1998
[Includes Student Right to Know information.]
- 31 IPEDS report, 1999-2000
[Includes Student Right to Know information.]
- 32 IPEDS report, 2000
[Includes Student Right to Know information.]
- 33 Final Statistics and Freshmen Profile, 2001 Fall, 2002 Fall
[Includes Fall 2002 Undergraduate Recruitment Plan.]